

**VTeam Information Technology Lead
Reports to: Venue Operations Lead**

Join The Team:

Halifax (K'ijipuktuk) is hosting the 2020 North American Indigenous Games (NAIG) in July 2020 which will be the largest multi-sporting event to be held in Nova Scotia. Marking the first time the Games will be held in Atlantic Canada, this event will take place over eight days from July 12 – 18, 2020, and will include more than 5,000 Indigenous sport and cultural youth participants from over 756 nations in 17 sporting disciplines. Events will be held at various locations in Halifax Regional Municipality and Millbrook. 2020 will mark the 10th edition of the Games.

What's Involved:

The VTeam Information Technology Lead is responsible to ensure all venue specific IT needs are met including computers, printers, voice, data, wireless, or public address services. The Vteam IT Lead will work very closely with the Sport Results/Scheduling Rep, providing IT support with the sport results system. Any sport specific IT information will be relayed to the SOC via the Sport Chair.

- Plan and coordinate venue technology requirements, such as computers, printers, sound systems, all communication services, video/ screen requirements, etc.
- Collect all communication requests from, and collaborate with VTeam Leaders to meet all requests deemed necessary.
- During Games time respond to inquiries regarding communication services and work with other VTeam members as necessary to resolve communication problems quickly and effectively.
- Develop and manage radio check-in and check-out process
- Collaborate with Venue Fit-Out & Decommissioning Reps to ensure ample power capacity for technical equipment, including integration of broadcaster requirements where necessary.
- Ensure size of designated rooms in venues are appropriate for technical needs of the given user group.
- Provide technical support to sponsors, contractors, and/or suppliers (e.g. - Network Support Technologist, Video Screen Support, or Service Representatives).
- Ensure that all technology solutions are delivered in a timely manner.

Qualifications:

- A broad technical knowledge and understanding of the application of telecommunication services, video and audio systems, and office equipment technology.
- Experience with leadership volunteer positions, and ability to lead sub committee of volunteers if deemed necessary
- Strong Communication, planning, and organizational skills
- Well developed problem solving skills
- Ability to work effectively with other team members
- Ability to make quick, sound decisions under difficult or stressful situations

Time Commitment:

- Monthly committee meetings from August 2019 - May 2020, moving to weekly in June 2020
- Weekly tasks averaging 5-7 hours per week depending on scope of role and time of year
- Availability for respective venue test events as needed
- In person, on site availability from July 12 - July 18, 2020.
- Availability 3-5 days post games to assist with venue decommissioning

To Apply: Contact Courtney Gilfoy at Courtney.Gilfoy@naig2020.com or 902-717-1475